

Title: SPECIFICATION FOR CONTROL OF NON-CONFORMANCES

**SPECIFICATION FOR
CONTROL OF NON-CONFORMANCES**

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Information contained in this specification and its attachments is proprietary in nature and shall be kept confidential. It shall be used only as required to respond to the specification requirements, and shall not be disclosed to any other party.

REV	LTR.	BY-DATE	APPD. DATE	DESCRIPTION OF CHANGE
0		5/1/76	REB 5/1/76	RELEASED PER DEC 158

PROCESS SYSTEMS INTERNATIONAL, INC.

SPECIFICATION

INITIAL APPROVALS	PREPARED	DATE	APPROVED	DATE	Number A V049-2-124	Rev.
	Alan Bradbrook	5/1/76	REB	5/1/76	110-5900187-00-V	0

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SPECIFICATION FOR CONTROL OF NON-CONFORMANCES

1.0 SCOPE

This specification covers the minimum requirements for control, identification and the disposition of nonconforming items. This procedure applies to receiving inspection, in-process inspection, final inspection, testing documentation and procedural matters.

2.0 GENERAL PROCEDURE

- 2.1 A nonconformance is any condition that does not comply with a specific job specification or the customer specifications.
- 2.2 The Quality Assurance Engineer or the Quality Control Inspector places a Reject Tag or a Stop Work Tag (Exhibit 1) on the material which has failed to pass the required inspections and tests or on material that is determined to be otherwise nonconforming and generates a Discrepancy Report (Exhibit 2) for review by the MQA or the QAE.
- 2.3 The DR is then forwarded to the Project Manager for dispositions. The Project Manager reviews the nonconformance and enters a disposition appropriate for the product and its condition and processes the DR, as follows:
 - a. The Project Manager or a competent member of the project team, documents the technical justification for the acceptability of USE-AS-IS or REPAIR dispositions and obtains the customer's approval for those which do not comply with the customer's specification requirements.
 - b. When the disposition is complete, the Project Manager or his designee shall sign and date in this space provided and return the DR to the MQA or the QAE.
- 2.4 Acceptance of the completed disposition is then documented by the MQA, the QAE or the Quality Control Inspector, on the bottom section of the DR. When all of the required signatures have been provided and the item is acceptable, the Reject Tag or the Stop Work Tag can be removed by the individual accepting the completed disposition on the DR. Once the nonconformance has been corrected, the item or component is considered to be acceptable.
- 2.5 When documentation or procedural matters are suspect of being nonconforming, a DR is initiated and forwarded to the MQA or the QAE for disposition.
 - a. DR's generated for documentation or procedural deficiencies will not require disposition concurrence from Engineering. However, when Engineering input is required, the MQA or the QAE obtains concurrence with the disposition from Engineering, as applicable.

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EXHIBIT 1

REJECT			
PO. NO.	PART NO. OR DWG. NO.	QTY.	FINAL DISPOSITION
PART NAME	JOB NO.		
REASON FOR REJECTION			
INSPECTED BY	DATE	DR. NO.	

COLOR RED

STOP WORK			
PO. NO.	PART NO. OR DWG. NO.	QTY.	FINAL DISPOSITION
PART NAME	JOB NO.		
REASON FOR STOP WORK			
INSPECTED BY	DATE	DR. NO.	

COLOR YELLOW